

The Uniform Crime Reporting Act provides, in relevant part that all law enforcement agencies shall submit to the Department of State Police on a monthly basis the following:

- A report on incidents where a law enforcement officer *was dispatched to deal with a person experiencing a mental health crisis or incident.*
- The report shall include the number of incidents, the level of law enforcement response and the outcome of each incident.
- A *"mental health crisis" is when a person's behavior puts them at risk of hurting themselves or others or prevents them from being able to care for themselves....*

Instructions for completing the Mental Health Reporting Form:

1. Generally – when to complete the form:
 - a. If your Agency dispatched an officer and the subject was alleged to be experiencing a mental health crisis (as defined above) – for example, a suicidal subject – then, the form is to be completed.
 - b. If your Agency had officers that responded to an ISPERN broadcast but did not specifically dispatch an officer, then the form is not to be completed.
 - c. If the officer dispatched is unable to locate the subject and/or otherwise does not complete a report, the form should still be completed as the duty to report is based upon the dispatch rather than the outcome.
2. Agency – Your Police Department's Name
3. ORI – Your Agency's ORI
4. Incident # - This element will auto-populate based upon the month of occurrence and a sequence number.
5. Suffering From – This element has been provided to use at your discretion.
 - a. At a minimum, each dispatch event should be marked as mental illness to capture that an officer was dispatched in response to a subject experiencing a mental health crisis.
 - b. If you prefer to categorize the type of mental health crisis for which an officer was dispatched, three additional categories have been provided and may be utilized by your Agency and your officers at your discretion.
 - c. Regardless of whether these additional categories are utilized or not, each of the four categories will be counted as a mental health crisis for purposes of the crime statistics to be collected by the Illinois State Police.
6. Level of Law Enforcement Response – This element would capture the resources dispatched by your Agency only and in many instances will be Sworn Officer. If the dispatched officer or a supervisor requests a CIT Trained Officer, SWAT Team, Ambulance, or any other resource, this is where it will be captured
7. Outcome – This element will capture the outcome of your Agency's involvement. If your officer was dispatched but the subject could not be located, another agency handled the incident, or the options available are otherwise inapplicable, please utilize "Other."